

MINUTES

SOUTH CAROLINA BOARD OF SOCIAL WORK EXAMINERS

Monday, November 27, 2023 – 10:00 a.m.
Synergy Business Park - Kingstree Building
Upstate Conference Room
110 Centerview Drive, Columbia, SC 29210

Board Members Present

Lynn Melton, Chairperson
Jacqueline S. Lowe, Vice-Chair
D. Scott Stephens

Absent Member

None

SCLLR Staff Members Present

Megan Flannery, Esq., Office of Advice
Counsel
Theresa Brown, Health and Wellness Boards
Program Manager
Pam Dunkin, Board Executive
Sherrie Butterbaugh, Office of Disciplinary Counsel
Ervin Bond, Office of Investigations
Renee Dash, Office of Investigations
Shaun Strother, Program Coordinator

Present

Creel Court Reporter

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for the Licensure of Social Work, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, SC, was posted on the Board website and provided to any requesting persons, organizations, and news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as *present/not present*. All votes referenced herein were unanimous unless otherwise indicated.

NOTE: These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.

Meeting Called to Order

Ms. Melton, Chairperson, called the meeting to order at 10:00 a.m.

Approval of the Agenda

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously to approve the agenda. The motion passed.

Approval/Disapproval of Absent Members - None

Approval of the Minutes – August 21, 2023

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to approve the August 21, 2023 meeting minutes with corrections notated. The motion passed.

Chairperson's Remarks – Lynn Melton

Ms. Melton, addressed the board.

Administrative Reports

a. Office of Investigations and Enforcement (OIE) Report – Ervin Bond

Mr. Bond, presented the OIE report to the board for informational purposes only.

b. Investigative Review Conference (IRC) Report – Ervin Bond

Mr. Bond, presented the IRC Reports to the board.

Dismissals

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to approve the IRC recommendations for the six (6) Dismissal cases. The motion passed.

Formal Complaints

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to approve the IRC recommendations for the one Formal Complaint. The motion passed.

c. Office of Disciplinary Counsel (ODC) Report – Sherrie Butterbaugh

Ms. Butterbaugh provided the ODC Report to the board for informational purposes only.

d. Administrator's Reports/Remarks – Pam Dunkin, Board Executive

Mrs. Dunkin addressed the board and provided the following for informational purposes only:

- Introduction of the Health and Wellness Boards Program Manager - Theresa Brown
- Finance Report

Application Hearing

Norman Patterson: The purpose of this hearing was to determine if Mr. Patterson should be allowed to proceed in the licensure process as a Licensed Independent Social Worker (LISW-CP) in South Carolina. Mr. Patterson was present and not represented by legal counsel.

Closed Hearing for Norman Patterson: This was a closed hearing in accordance with the state and federal confidentiality laws

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor for a closed hearing. The motion passed.

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to return to Open Session. The motion passed.

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to approve Mr. Patterson to proceed in the licensure process. The motion passed.

Disciplinary Hearing - None

New Business

a. Review List of New Licensees (8/4/2023 – 10/18/2023)

The board reviewed the list of New Licensees for informational purposes only.

b. Ratification and Continuing Education Sponsorships Approved (8/4/2023 – 10/18/2023)

The board reviewed the Continuing Education Sponsorships Approved for Information purposes only.

c. Board Member Reports:

- Association of Social Work Boards (ASWB) 2023 Annual Meeting of The Delegate Assembly, being held in Memphis, Tennessee, November 3-4, 2023 – Jacqueline Lowe

Jacqueline Lowe and Scott Stephens addressed the board.

d. Upcoming Travel Meetings –

- Association of Social Work Boards (ASWB) 2024 Spring Education Conference being held in Arlington, Virginia, May 3-4, 2024
- Association of Social Work Boards (ASWB) 2024 Annual Meeting of The Delegate Assembly, being held in San Diego, California, November 8-9, 2024

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to table and move the vote on attendees for travel to be decided at the next upcoming board meeting. The motion passed.

e. ASWB New Testing Provider – PSI

The board discussed the ASWB New Testing Provider “PSI”.

f. Discussion and Vote: 2024 Board Meeting Dates

- Monday, February 5, 2024
- Monday, May 6, 2024
- Monday, August 5, 2024
- Monday, November 4, 2024

The board discussed the 2024 Meeting Dates

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to approve the below 2024 Board Meeting Dates. The motion passed.

- Monday, February 26, 2024
- Monday, May 20, 2024
- Monday, August 19, 2024
- Monday, November 18, 2024

Old Business - None

Lunch (Time of Lunch will be at the discretion of the Board Chair): No lunch was needed.

Executive Session, If needed: No Executive Session was needed.

Public Comments: There were no public comments presented.

Adjournment:

MOTION

Ms. Lowe moved to adjourn. The motion was seconded by Mr. Stephens. All were in favor and the motion passed. There being no other business, the meeting was adjourned at 11:30 am